

## Using CCleaner to Clean Your Computer

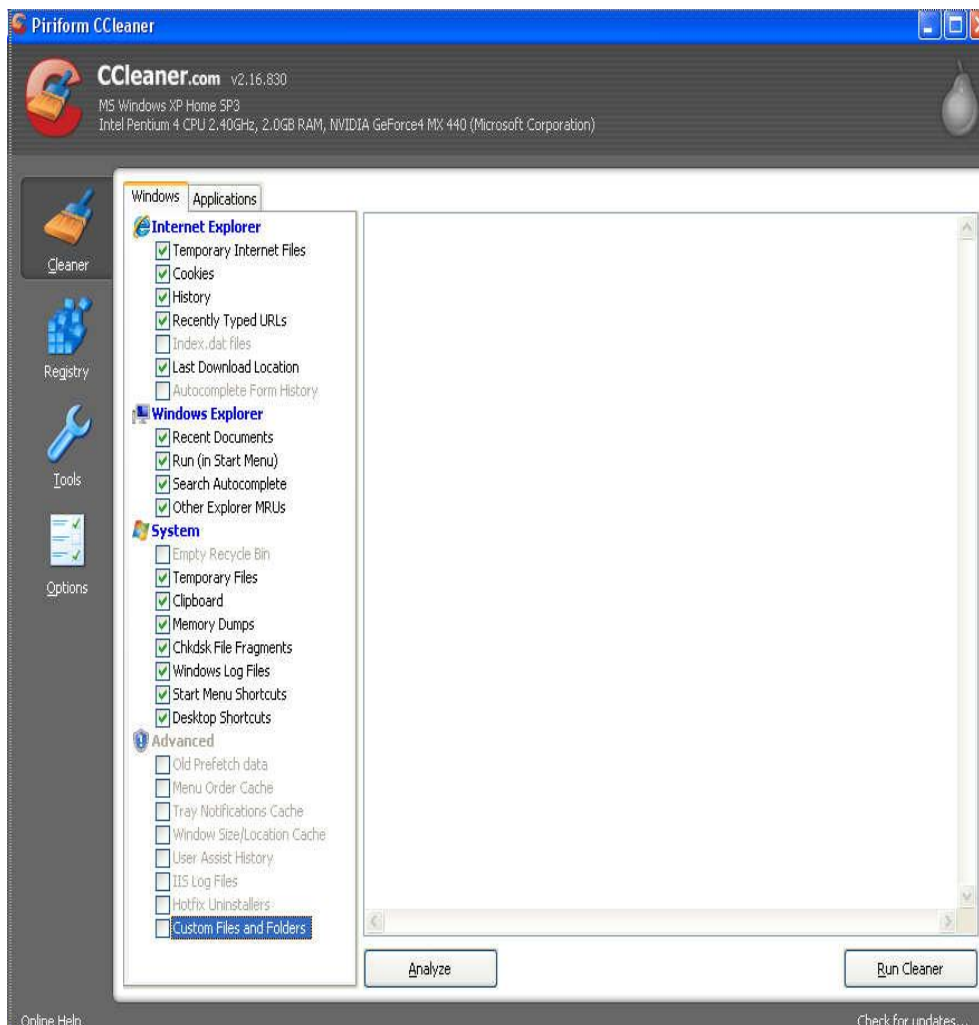
*(There may be slight variations depending upon the version you are using, but the instructions will still be useful)*

*Please Read the Cautions Highlighted on this page.*

Our suggested method of using CCleaner, as with most of our suggestions, is a conservative one. Although it is a wonderful program we suggest that you do not use all the features.

### Open CCleaner:

The program will open and you will be presented with the following window:



If it does not look like this click the cleaner (broom) Icon on the left.

### Now some cautions:

- Just check the boxes that are checked in this example.

- The other boxes although not necessarily harmful could cause some changes to your system, that would be better to avoid.

- Empty Recycle Bin
  - Would empty the bin and removing the option of restoring a file that you accidentally deleted.

- We feel it is much better to clean files from the recycle bin on a regular basis after enough time has passed to ensure you do not need to restore the file.

### Registry Caution

*We suggest not using the Registry cleaning tool. CCleaner does a good job with the registry but there is always the chance that a registry change could*

*damage your system, preventing your computer from starting. Our feeling is that if you are not confident in manually cleaning the registry you should not use software to do the job. Many computer experts will not agree with this, but at Mango Computer Tuition we believe in playing it safe. If you are experiencing problems that you feel are related to the Windows Registry we suggest you contact your Computer Repairman. If you live in the Redlands area of Brisbane, we welcome the chance to become your Computer Repairman*

Mango Computer Tuition

07 3820 8822

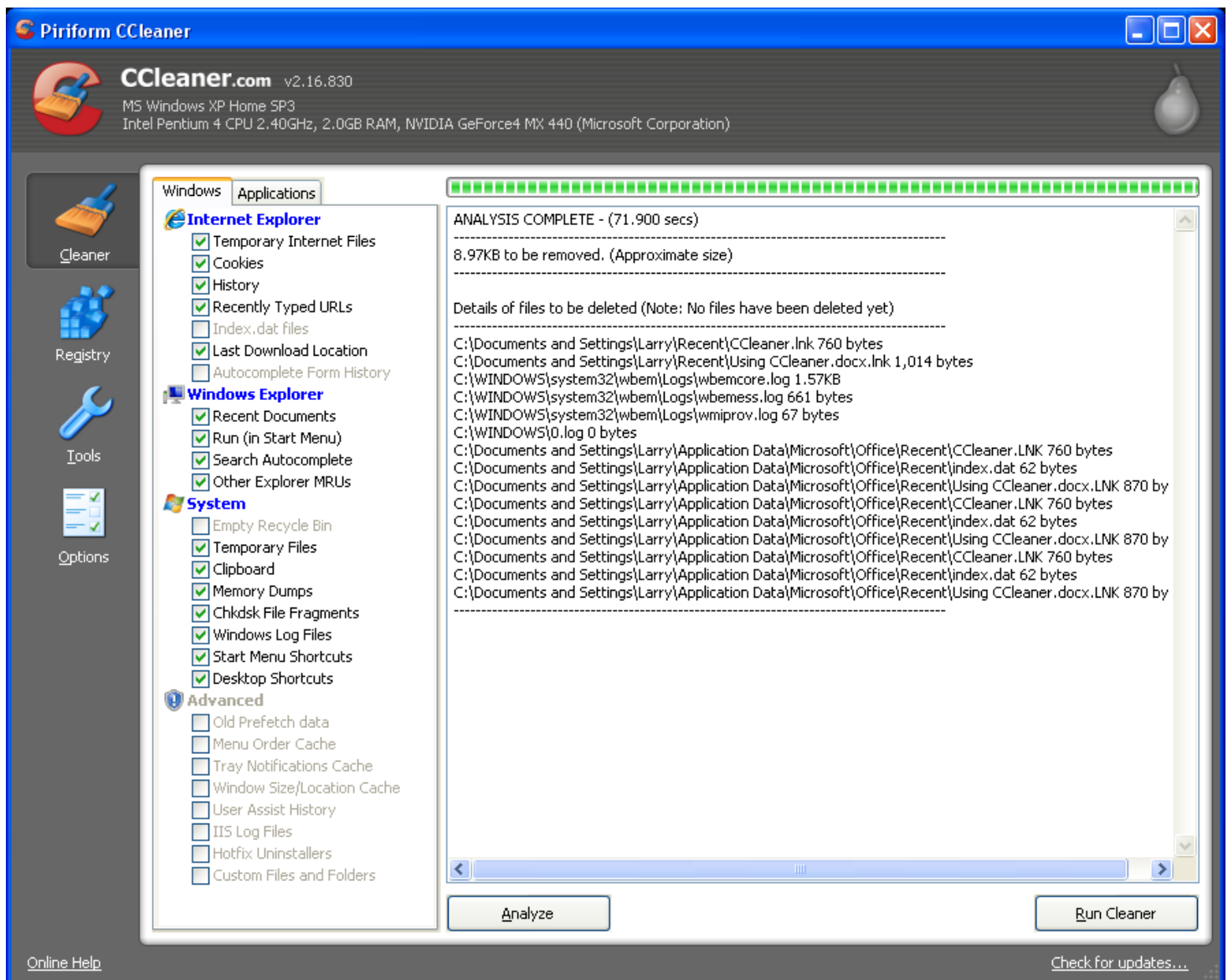
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## Now to the cleaning:

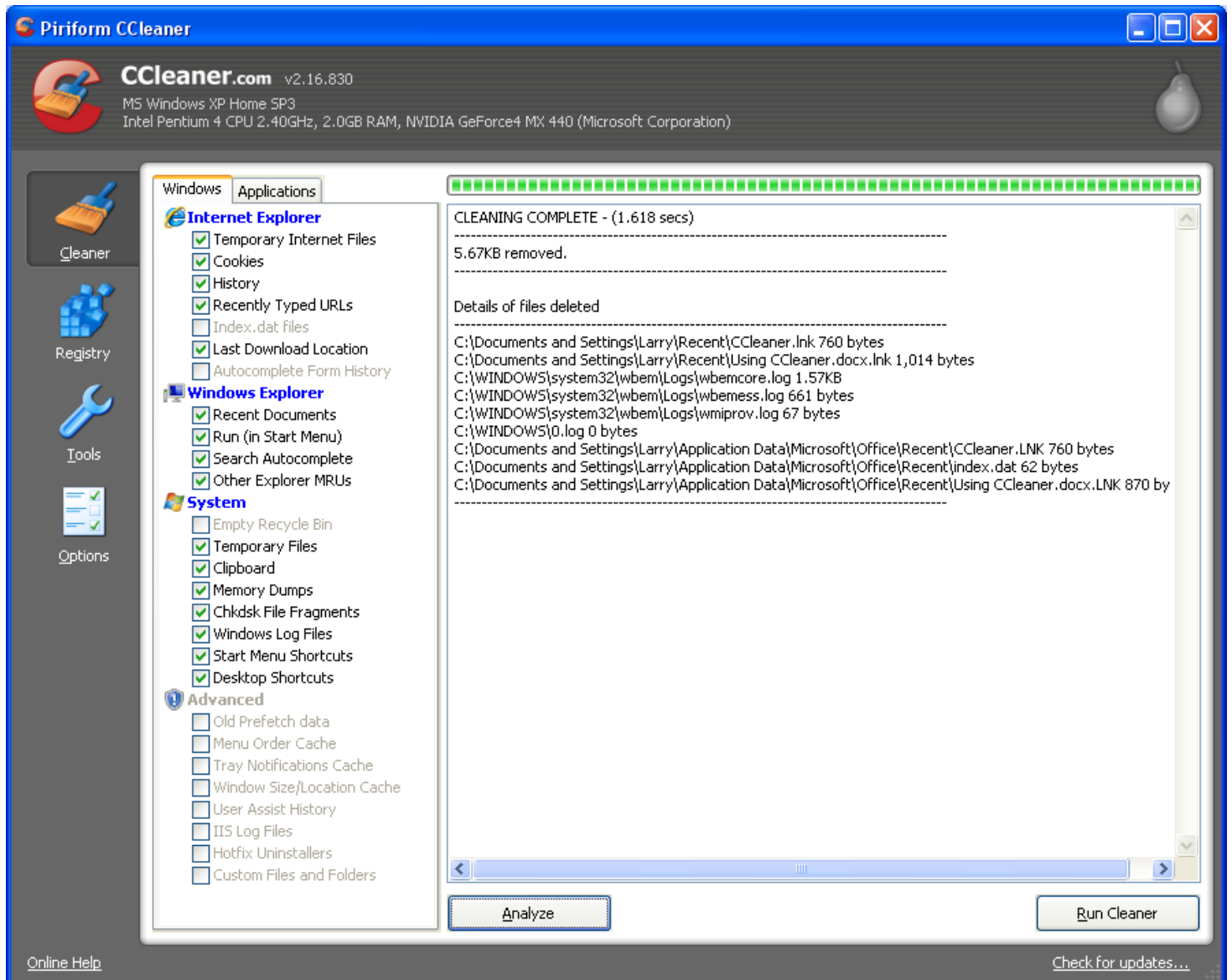
- Click Analyse
- Wait. If it is the first time you ran the cleaner or have not run it for awhile it could take some time for it to complete the analysis.
- When it is done the you will see the following window



- You will be presented with a list of files that will be removed.
- Click Run Cleaner (on the lower right)
- You may receive a prompt, telling you that the files will be permanently removed.
- Click OK
- The program will remove the files and you will be presented with the following window

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It looks very similar to the previous window, except .... You'll notice, near the top it says Cleaning Complete and above the list of files it says "Details of files deleted"  
You have completed the cleanup and can now close the program.

*I hope this helps to make your computing easier  
"... doing it simply, but doing it well ..."*

**This Tipsheet is available in video. Contact Mango Computer Tuition (07) 3820 8822 or  
email: [tuition@mangocomp.com](mailto:tuition@mangocomp.com) for pricing.**

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